



KNIGHTON
NORMAL SCHOOL

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PRINCIPAL | Andrew Campbell PGDip. Org. Behaviour, B.Ed., Dip.T.

Some useful information for the start of your child's 2022 school year!

School Website and App: You can check out all newsletters, term dates and up-coming events and use the KNS app on your phone to report absences.

Class Dojo: We use Class Dojo to keep in contact with parents and caregivers, and regularly update you with pictures of your child's school life. Class Dojo is a free app which can be downloaded from the app store. Please see your teacher for your unique code to access your child's profile.

Absences: If your child is sick or is not coming to school please let the office know – text or phone 027 352 2089 to leave your message, or use the phone app. The school will follow up all unexplained absences. If you are late (after 9.00am) you must check in with the staff member in front of the office before bringing your child to the classroom.

Medication: If your child requires medication to be taken at school, please take this directly to the office where you will need to fill out a consent form. Teachers do not administer medicines.

Sunsafe: We actively promote the school's Sunsafe Policy. Children will wear their school hat every day in terms 1 and 4. The hats (\$10.00 payable through the Kindo shop - see details below) stay at school all term. If your child goes to KASP after school, can you give them a hat from home that is just for KASP use.

Swimming: We swim in Terms 1 and 4. We expect all children to participate. Please make sure they are wearing suitable clothing for easy undressing and they bring a waterproof bag for wet togs and a towel. See your class swimming notice for the days your child will swim.

School payments: To avoid coming into the office, and to ensure your payments are accounted for correctly, we encourage all families to pay school costs online through our **Kindo shop**. If you do not already have a Kindo account, go to www.mykindo.co.nz or via the link on our school website. There are no fees for Kindo payments unless you choose to use a credit card. Using a Kindo account is the most efficient way to pay - and you don't need to send any paper forms back to school, so nothing gets lost in school bags. Any money needs to be placed in the **Frog Box** at the Smiley Face window by your child.

Stationery list: We will send home a stationery list. We encourage you to pay online, see 'school payments' above for further information.

Library: every class has a weekly library time for the children to choose a book to take home to share with their family. They can return their book the following week.

Junior Assembly: Normally held on Fridays at 9.10 am, these unfortunately will not take place during the red alert level.

Home Learning: Staff in the junior school team are currently completing professional development through Canterbury University which will mean some changes are made to our normal literacy program - very positive changes we believe. For this reason we will only be sending weekly poems home to start the year. We will send out further information about our home learning over the coming weeks.

Spare Clothes – are a good idea, kept in your child's school bag, for any accidents that happen and/or for messy play and wet days.

Lunch and Morning tea - we ask you to consider making morning tea a fruit snack for your child and remind you to keep the food your child brings to school **nut free**.

Faculty of Education Placements: As we are a Normal School we will have graduates from Waikato University in our classrooms at different times (usually once a week on Wednesdays), as part of the Graduate Teacher Education course. They will have teaching tasks from the University to complete as well as taking part in our class programme. We will also have them working in our classes for their teaching practicums.

Classroom Release Time (CRT): Teachers are released from classroom teaching for two days every term. This time is used for assessment and working with individual children, resource and planning preparation, as well as professional development. We usually try to have the same reliever to ensure continuity of the class programme.

Drop Off and Pick Up: Under red level protocols, all students need to be dropped off at the school gate. However, it's important for our youngest students, (those in rooms 14, 15, 16, 17, 18 and 25), to be dropped off and picked up from their classrooms by their parents. Please arrive at school between 8.30am and 8.50am – this allows time for unpacking school bags and getting ready for the day. From 8.30 teachers will welcome children outside of the classroom and support them coming in. Unfortunately, parents will not be able to enter the classroom during the red alert level. Please ensure you scan in at the gate, wear a mask and maintain social distancing while within our school. We appreciate your support in our efforts to keep our community safe.

Carmen Johnstone
Class Teacher.